



**Mediterranean Gardening Association – Portugal**  
**International Spring Conference 5 – 8 April 2019**  
**“Bringing the Mediterranean Landscape into your Garden”**

Name(s) (also for your name badge):

Address

Tel. Daytime

Mobile

Email

**RESIDENTIAL RESERVATION – All costs shown include accommodation.**

Please request separate Booking Form for non-residential reservations

***NOTE: Places are limited on the Pre-Conference tour. These will be allocated in the order in which we receive Confirmed bookings.***

Pre-Tour, Conference and Optional Visits			Cost per person	No. of persons	Total Cost
Full Pre-Conference Tour (1 to 4 April) - Algarve			€ 455		€
Full Conference (Double room) (5 to 7 April) - Evora			€ 395		€
Full Conference (Single room) (5 to 7 April) - Evora			€ 495		€
Optional Day Visit - Friday 5 April			€ 55		€
Optional Day Visit - Monday 8 April			€ 55		€
Additional hotel nights	Dates	Number of Nights	Cost per person	No. of persons	Total Cost
Algarve (Double)			€ 42		€
Algarve (Single)			€ 74		€
Evora (Double)			€ 46		€
Evora (Single)			€ 81		€
<b>TOTAL</b>					<b>€</b>
<b>20% DEPOSIT</b>					<b>€</b>

**Please note any special requirements for any of your party (give names):** For example, dietary requirements, airport transfers, limited mobility, additional meals, requests for room upgrade or other needs.

## MGAP International Spring Conference April 2019 - Residential sheet 2

### **Booking conditions and information**

Bookings should be made as soon as possible using this form, Send completed booking forms to [mgapconference@gmail.com](mailto:mgapconference@gmail.com) Tel: (00351) 289 791 869 or post to MGAP CONF, c/o Rosie Peddle, Quinta das Sesmarias 275M, Fornalha, Moncarapacho, 8700-091 OLHÃO, Portugal

**Payment can only be accepted in euros.** Please use “**MGAP CONF**” as the reference on any payment made

### **For payments before 1<sup>st</sup> JANUARY 2019 – DEPOSIT ONLY REQUIRED**

To confirm your place at the Conference, and make a firm booking, we request a payment of 20% of the total amount. This deposit can be paid by Bank Transfer to:

APEJECM (ASSOCIAÇÃO DE PLANTAS E JARDINS EM CLIMAS MEDITERRÂNICOS)  
Bank. BPI S. A., 0177, Av. 25 Abril, Loulé. NIB. 0010 0000 5108 1770 0013 5

For an international payment **IBAN code** PT50 0010 0000 5108 1770 0013 5 **BIC/SWIFT code** BBPIPTPL

Alternatively, you can pay via Pay Pal with a Credit Card. If you wish to use this method, please let us know and we will send you a Pay Pal ‘Request for Payment’.

### **For payments after 1<sup>st</sup> JANUARY 2019**

If you have paid a deposit, our Bookings Agent, Rotatur Lda, will send you a request for payment to them of the balance after 1 January 2019.

If you have not paid a deposit, you can reserve your place by returning the Booking Form by post or email, as above. Once received, Rotatur will send you a Payment Request for you to pay the full amount via Credit Card or directly into their account. Details of how to pay will be with their Payment Request.

**Booking details** It is recommended that you keep a copy of this form and any payment confirmation documentation issued by your bank.

**Non-Residential bookings** can be made separately. Please let us know if you require a Non-Residential booking form.

**Student/Young Professional discount** of 25 per cent of conference costs is available on request.

**Cancellations:** in the event of cancellation, for whatever reason, refunds will only be made in full if more than 28 days’ notice is given; 50% if 14 days. If less than 14 days’ notice is received, no refund is possible.

**Insurance:** APEJECM / MGAP and those organising the event cannot be held liable for any amendments due to circumstances beyond our control and cannot be held liable for any claims. Returning this completed Booking Form confirms your acceptance of this condition.

If needed, you are strongly advised to **take out suitable independent traveller insurance.** Rotatur Lda can provide you with an insurance quote on request to Sergio Martins [marketing@rotatur.pt](mailto:marketing@rotatur.pt)